



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, February 12, 2024**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, February 12, 2024, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Steve Anderson, Mike Miller, Jon Ramirez, Carrie Tabar, Jennifer Leitzel, Larry Zapfe, Lauren Amellal, Darryl Oliver, Lauren Viro, Patrick Wood

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Treasurer Ashley Bennett, Register Marianne Brandt, Brandon Bertram, Steve Root, Tim Green, Don Derryberry, Amanda Ertman, Debbie Babich, Dara Hood, Janie Hemerline, Barry Lapp, Angie Daniels, Cody Horton, Renee Francisco, Paige Rushlo, Sheriff Glen Skrent, Shannon Beach, Bob Baxter, Shawn Robinson, Mark Ransford, Robert Rushlo

At 8:01 a.m., there were a total of 14 participants attending the meeting virtually.

### **New Business**

1. Out-of-State Travel Request -  
Honorable Amy Grace Gierhart presented the proposed request. Matter to be placed on the Consent Agenda.
2. Potential Use of the Senior Millage for a Public Guardian -  
Honorable Nancy L. Thane presented to the Board regarding consideration of adding a Public Guardian position. She asked the Board to have the Controller/Administrator to reach out to Huron County for how their position of Public Guardian is structured.
3. Introduction of Lauren Veri, New Business Development Official with SAFEbuilt  
Darryl Oliver and Lauren Veri was present as Lauren is the new account manager for out county. She is based out of Cleveland, Ohio and will be in Tuscola County once per month.

4. Powerpoint Presentation on City of Caro Downton Development Authority (DDA) - Lauren Amellal, Executive Director, City of Caro DDA, presented to the Board an update of the DDA.
5. 2024 Mosquito Abatement Materials Purchases - Larry Zapfe, Mosquito Abatement Director, presented the request for the 2024 season to purchase supplies and equipment. Matter to be placed on the Consent Agenda.
6. Financial Future of Dispatch - Jon Ramirez, Dispatch Director, presented to the Board regarding the budget of the Central Dispatch Center. It is being requested for the Board to consider a millage to provide funding for the Central Dispatch Center. Director Ramirez to work with Clayette regarding a proposed amount that would be needed if a millage was decided to be pursued. Also, to discuss what expenses the millage would be used for. The indirect costs for the Dispatch Center to be reviewed. Matter to be brought back to the Board to provide further information.
7. Tuscola County Behavioral Health Systems Board of Directors Recommended Board Appointments - Clerk Jodi Fetting presented the request for reappointment of members. Matter to be placed on the Consent Agenda.

Recessed at 10:13 a.m.

Reconvened at 10:27 a.m.

At 8:01 a.m., there were a total of 14 participants attending the meeting virtually.

## **Old Business**

### **Finance/Technology**

#### ***Primary Finance/Technology***

1. General Fund 10-Year Review and Projections - Clayette Zechmeister, Controller/Administrator, reviewed the charts in the agenda packet.
2. Impacts of Inflation on the General Fund - Clayette Zechmeister, Controller/Administrator, reviewed the chart in the agenda packet. Commissioner Bardwell would like a projected chart of the revenue and expenditure.
3. American Rescue Plan Act/Provision of Government Services (ARPA/PGS) Project Tracker - Clayette Zechmeister, Controller/Administrator, reviewed the report included in the agenda packet.

4. 2024 All Funds Fund Balance -  
Clayette Zechmeister, Controller/Administrator, reviewed the chart included in the agenda.
5. Debt Service Report -  
Debbie Babich reviewed the report included in the agenda packet. Debbie outlined the savings that could be realized if the Purdy Building Debt was paid off early. Matter to be placed on Thursday's agenda.
6. 2024 SAFEbuilt Contract Increase -  
Clayette Zechmeister, Controller Administrator, reviewed the increase of 3.2% in the fee schedule for hourly rate services. Matter to be placed on the Consent Agenda.
7. Tuscola County Awarded GFOA's Certificate of Achievement for Excellence in Financial Reporting -  
Clayette Zechmeister, Controller/Administrator, explained that the award was presented to Tuscola County.

***On-Going and Other Finance***

None

***On-Going and Other Technology***

Chief Information Officer Eean Lee provided an update of projects that are underway.

**Building and Grounds**

***Primary Building and Grounds***

1. Vanderbilt Park Cell Phone Request -  
Mike Miller, Director of Buildings and Grounds/Recycling, presented a request for a cellular phone for the Park Host. Matter to be placed on the Consent Agenda.

***On-Going and Other Building and Grounds***

None

**Personnel**

***Primary Personnel***

1. Refill Vacant Full-time Help Desk Technician Position -  
Matter removed from the agenda to be presented at a later time.

***On-Going and Other Personnel***

None

**Other Business as Necessary**

None

**Public Comment Period**

-Jennifer Leitzel addressed the Board regarding the need and the sustainability of Central Dispatch Center.

**Adjournment**

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 11:40 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO